

Invitation letter

Dear committee members,

Subject: Invitation to Join the Admission Committee

I hope this letter finds you well.

We are in the process of forming the Admission Committee for the upcoming academic year at IBS, Bengaluru. As someone who has demonstrated a strong commitment to our institution and has a deep understanding of our admission process, we would like to invite you to join the Admission Committee.

Below are the committee members:

S.L No	Name	Designation	Position
1.	Dr. T. Jaggaiah	Director	Chairman
2.	Dr. M. Kethan	Principal	Member
3.	Dr G N Nagaraja	Professor	Member
4.	Dr. S. Balaji Naik	Associate Professor	Member
5.	Mrs. Archana	Assistant Professor	Member
6.	Mrs Mangala V Reddy	Assistant Professor	Member

The Admission Committee plays a crucial role in ensuring a fair and transparent admission process. As a committee member, your responsibilities will include:

1. Reviewing applications and making admission decisions.
2. Setting admission criteria and policies.
3. Participating in admission events and outreach activities.
4. Ensuring that the admission process is inclusive and equitable.


Your expertise and insights will be invaluable in helping us select a diverse and talented pool of students who will contribute to our school/institution community.

We will be holding our first committee meeting on 8 January 2022 at 1:00 PM in mini boardroom. We sincerely hope that you will be able to join us.

Thank you for your dedication and support, and we look forward to your positive response.

Sincerely,

Director

  
IIBS (airport campus), Bengaluru  
DIRECTOR  
INTERNATIONAL INSTITUTE  
OF BUSINESS STUDY  
#75 Muthugadahalli, Jala Hobli,  
Bengaluru North - 562157

## Invitation letter

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Your expertise and insights will be invaluable in helping us select a diverse and talented pool of students who will contribute to our school/institution community.


We will be holding our first committee meeting on 15 July 2022 at 2:00 PM in mini board room. We sincerely hope that you will be able to join us.

Thank you for your dedication and support, and we look forward to your positive response.

Sincerely,

Director

IIBS (airport campus), Bengaluru

  
DIRECTOR  
INTERNATIONAL INSTITUTE  
OF HUMAN & STUDY  
#75  
B-1, 1st Floor, Joka Hobli,  
Bengaluru North - 562157

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Your expertise and insights will be invaluable in helping us select a diverse and talented pool of students who will contribute to our school/institution community.

We will be holding our first committee meeting on 18 January 2023 at 11:00 AM in mini boardroom. We sincerely hope that you will be able to join us.

Thank you for your dedication and support, and we look forward to your positive response.

Sincerely,

Director



IIBS (airport campus), Bengaluru

**DIRECTOR**  
**INTERNATIONAL INSTITUTE**  
**OF BUSINESS STUDY**  
#75 Muthugadahalli, Jata Hobli,  
Bengaluru North - 562157

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*lue*  
*S. Balaji Naik*  
*A.*  
*Mrs Mangala V Reddy*

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Your expertise and insights will be invaluable in helping us select a diverse and talented pool of students who will contribute to our school/institution community.

We will be holding our first committee meeting on 10 July 2021 at 3:00 PM in online zoom meeting. We sincerely hope that you will be able to join us.

Thank you for your dedication and support, and we look forward to your positive response.

Sincerely,

Director



IIBS (airport campus), Bengaluru

## Invitation letter

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Subject: Invitation to Join the Admission Committee

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Below are the committee members:

S.L No	Name	Designation	Position
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3.	Mr. Manjunath V	Assistant Professor	Member
4.	Dr. Arun Kumar A	Assistant Professor	Member
5.	Dr. Manjushri Janardan Yadav	Assistant Professor	Member
6.	Mrs Mangala V Reddy	Assistant Professor	Member
7.	Dr. Uma Devi	Associate Professor	Member
8.	Ms. Hemangini Rai	Assistant Professor	Member

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We will be holding our first committee meeting on 15 July 2023 at 3:00 PM in Boardroom. We sincerely hope that you will be able to join us.

Thank you for your dedication and support, and we look forward to your positive response.

Sincerely,

Director

IIBS (airport campus), Bengaluru

  
DIRECTOR  
INTERNATIONAL INSTITUTE  
OF BUSINESS STUDY  
#75 Muthugadathur Main Road,  
Bengaluru North - 562157

### Invitation letter

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Subject: Invitation to Join the Admission Committee

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Your expertise and insights will be invaluable in helping us select a diverse and talented pool of students who will contribute to our school/institution community.

We will be holding our first committee meeting on 1 Feb 2024 at 2:00 PM in Boardroom. We sincerely hope that you will be able to join us.

Thank you for your dedication and support, and we look forward to your positive response.

Sincerely,

Director

IIBS (airport campus), Bengaluru

### Agenda for Admission Committee Meeting

**Date:** 10 July 2021


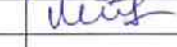

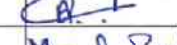

**Time:** 3:00 PM

**Location:** Online zoom meeting

1. Welcome and Introductions
2. Reviewing Applications and Making Admission Decisions
3. Setting Admission Criteria and Policies
4. Participating in Admission Events and Outreach Activities
5. Ensuring Inclusive and Equitable Admission Process
6. Next Meeting Date and Adjournment

### Minutes of the Admission Committee Meeting

Attendees:

S.L No	Name	Designation	Position	Signature
1.	Dr. T. Jaggaiah	Director	Chairman	
2.	Dr. M. Kethan	Principal	Member	
3.	Dr G N Nagaraja	Professor	Member	
4.	Dr. S. Balaji Naik	Associate Professor	Member	
5.	Mrs. Archana	Assistant Professor	Member	
6.	Mrs Mangala V Reddy	Assistant Professor	Member	

#### **Agenda Item 1: Welcome and Introductions**

1. The meeting was called to order at 3:00 PM by Director.
2. Attendees introduced themselves.

#### **Agenda Item 2: Reviewing Applications and Making Admission Decisions**

1. The committee reviewed the applications.
2. Discussion took place regarding the qualifications of each applicant.
3. Admission decisions were made based on the established criteria.

#### **Agenda Item 3: Setting Admission Criteria and Policies**

### Agenda for Admission Committee Meeting

Date: 8 January 2022

Time: 1:00 PM

Location: Mini Boardroom

1. Welcome and Introductions
2. Reviewing Applications and Making Admission Decisions
3. Setting Admission Criteria and Policies
4. Participating in Admission Events and Outreach Activities
5. Ensuring Inclusive and Equitable Admission Process
6. Next Meeting Date and Adjournment

### Minutes of the Admission Committee Meeting

Attendees:

S.L No	Name	Designation	Position	Signature
1.	Dr. T. Jaggaiah	Director	Chairman	
2.	Dr. M. Kethan	Principal	Member	
3.	Dr G N Nagaraja	Professor	Member	
4.	Dr. S. Balaji Naik	Associate Professor	Member	
5.	Mrs. Archana	Assistant Professor	Member	
6.	Mrs Mangala V Reddy	Assistant Professor	Member	

#### **Agenda Item 1: Welcome and Introductions**

1. The meeting was called to order at 3:00 PM by Director.
2. Attendees introduced themselves.

#### **Agenda Item 2: Reviewing Applications and Making Admission Decisions**

1. The committee reviewed the applications.
2. Discussion took place regarding the qualifications of each applicant.
3. Admission decisions were made based on the established criteria.

#### **Agenda Item 3: Setting Admission Criteria and Policies**



1. The committee discussed the current admission criteria and policies.
2. Suggestions were made for any necessary revisions or updates.
3. It was agreed to review and finalize the admission criteria and policies.

#### **Agenda Item 4: Participating in Admission Events and Outreach Activities**

1. The committee discussed upcoming admission events and outreach activities.
2. Responsibilities for participation were assigned to committee members.

#### **Agenda Item 5: Ensuring Inclusive and Equitable Admission Process**

1. The committee discussed strategies to ensure that the admission process is inclusive and equitable.

#### **Agenda Item 6: Next Meeting Date and Adjournment**

The next meeting is scheduled in next session.

Approved by:

Director

IIBS (airport campus), Bengaluru

**DIRECTOR**  
**INTERNATIONAL INSTITUTE**  
**OF BUSINESS STUDY**  
#75 Muthugadatralli, Jala Hobli,  
Bengaluru North - 562157

### Agenda for Admission Committee Meeting

Date: 15 July 2022

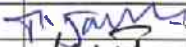
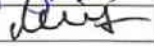

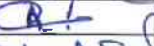

Time: 2:00 PM

Location: Mini Board room

1. Welcome and Introductions
2. Reviewing Applications and Making Admission Decisions
3. Setting Admission Criteria and Policies
4. Participating in Admission Events and Outreach Activities
5. Ensuring Inclusive and Equitable Admission Process
6. Next Meeting Date and Adjournment

### Minutes of the Admission Committee Meeting

Attendees:

S.L No	Name	Designation	Position	Signature
1.	Dr. T. Jaggaiah	Director	Chairman	
2.	Dr. M. Kethan	Principal	Member	
3.	Dr G N Nagaraja	Professor	Member	
4.	Dr. S. Balaji Naik	Associate Professor	Member	
5.	Mrs. Archana	Assistant Professor	Member	
6.	Mrs Mangala V Reddy	Assistant Professor	Member	

#### **Agenda Item 1: Welcome and Introductions**

1. The Director called the meeting to order at 2:00 PM.
2. Attendees introduced themselves.

#### **Agenda Item 2: Reviewing Applications and Making Admission Decisions**

1. The committee reviewed the applications.
2. There was a discussion about the qualifications of each applicant.
3. Admission decisions were made based on the established criteria.

#### **Agenda Item 3: Setting Admission Criteria and Policies**

1. The committee discussed the current admission criteria and policies.
2. Suggestions were made for any necessary revisions or updates.
3. It was agreed to review and finalize the admission criteria and policies.

#### **Agenda Item 4: Participating in Admission Events and Outreach Activities**

1. The committee discussed upcoming admission events and outreach activities.
2. Responsibilities for participation were assigned to committee members.

**Agenda Item 5: Ensuring Inclusive and Equitable Admission Process**

1. The committee discussed strategies to ensure that the admission process is inclusive and equitable.

**Agenda Item 6: Next Meeting Date and Adjournment**

1. The next meeting is scheduled for January 18, 2023.

Approved by:

Director

IIBS (airport campus), Bengaluru

**DIRECTOR**

**INTERNATIONAL INSTITUTE  
OF BUSINESS STUDY**  
#75 Muthugadahalli, Jalahalli,  
Bengaluru North - 562157  
Bengaluru North - 562157

### Agenda for Admission Committee Meeting

**Date:** 18 January 2023





**Time:** 11:00 AM

**Location:** Mini Boardroom

1. Welcome and Introductions
2. Reviewing Applications and Making Admission Decisions
3. Setting Admission Criteria and Policies
4. Participating in Admission Events and Outreach Activities
5. Ensuring Inclusive and Equitable Admission Process
6. Next Meeting Date and Adjournment

### Minutes of the Admission Committee Meeting

Attendees:

S.L No	Name	Designation	Position	Signature
1.	Dr. T. Jaggaiah	Director	Chairman	
2.	Dr. M. Kethan	Principal	Member	
3.	Dr G N Nagaraja	Professor	Member	
4.	Dr. S. Balaji Naik	Associate Professor	Member	
5.	Mrs. Archana	Assistant Professor	Member	
6.	Mrs Mangala V Reddy	Assistant Professor	Member	

#### **Agenda Item 1: Welcome and Introductions**

1. The meeting was called to order by the Director at 11:00 AM,
2. Attendees introduced themselves.

#### **Agenda Item 2: Reviewing Applications and Making Admission Decisions**

1. The committee reviewed the applications.
2. A discussion was held on the qualifications of each applicant.
3. Admission decisions were made based on established criteria.

#### **Agenda Item 3: Setting Admission Criteria and Policies**

1. The committee reviewed current admission criteria and policies.
2. Suggestions were made for any necessary revisions or updates.
3. It was agreed to review and finalize the admission criteria and policies.

#### **Agenda Item 4: Participating in Admission Events and Outreach Activities**

1. The committee discussed upcoming admission events and outreach activities.
2. Responsibilities for participation were assigned to committee members.

**Agenda Item 5: Ensuring Inclusive and Equitable Admission Process**

1. The committee discussed strategies to ensure that the admission process is inclusive and equitable.

**Agenda Item 6: Next Meeting Date and Adjournment**

2. The next meeting will be scheduled in the next session.

Approved by:

Director

IIBS (airport campus), Bengaluru

DIRECTOR  
INTERNATIONAL INSTITUTE  
OF BUSINESS STUDY  
#75 Muthugadahalli, Jala Hobli,  
Bengaluru North - 562157

## Agenda for Admission Committee Meeting

Date: 15 July 2023

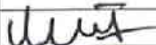
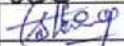
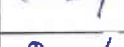


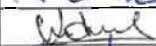


Time: 3:00 PM

Location: Boardroom

1. Welcome and Introductions
2. Reviewing Applications and Making Admission Decisions
3. Setting Admission Criteria and Policies
4. Participating in Admission Events and Outreach Activities
5. Ensuring Inclusive and Equitable Admission Process
6. Next Meeting Date and Adjournment

## Minutes of the Admission Committee Meeting

Attendees:

S.L No	Name	Designation	Position	Signature
1.	Dr. M. Kethan	Principal	Chairman	
2.	Mr. Shrinidhi V S	Assistant Professor	Member	
3.	Mr. Manjunath V	Assistant Professor	Member	
4.	Dr. Arun Kumar A	Assistant Professor	Member	
5.	Dr. Manjushri Janardan Yadav	Assistant Professor	Member	
6.	Mrs Mangala V Reddy	Assistant Professor	Member	
7.	Dr. Uma Devi	Associate Professor	Member	
8.	Ms. Hemangini Rai	Assistant Professor	Member	

### **Agenda Item 1: Welcome and Introductions**

1. The meeting was called to order at 3:00 PM by Director.
2. Attendees introduced themselves.

### **Agenda Item 2: Reviewing Applications and Making Admission Decisions**

1. The committee reviewed the applications.
2. Discussion took place regarding the qualifications of each applicant.
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### Agenda Item 3: Setting Admission Criteria and Policies

1. The committee discussed the current admission criteria and policies.
2. Suggestions were made for any necessary revisions or updates.
3. It was agreed to review and finalize the admission criteria and policies.

### Agenda Item 4: Participating in Admission Events and Outreach Activities

1. The committee discussed upcoming admission events and outreach activities.
2. Responsibilities for participation were assigned to committee members.

### Agenda Item 5: Ensuring Inclusive and Equitable Admission Process

1. The committee discussed strategies to ensure that the admission process is inclusive and equitable.

### Agenda Item 6: Next Meeting Date and Adjournment

The next meeting is scheduled for 24 July 2024.

Approved by:

Director   
IIBS (airport campus), Bengaluru

  
DIRECTOR  
INTERNATIONAL INSTITUTE  
OF BUSINESS STUDY  
#75 Muthugadahalli, Jala Hobli,  
Bengaluru North - 562157

### Agenda for Admission Committee Follow-up Meeting

Date: 15 February 2024

Time: 3:00 PM

Location: Boardroom

#### Agenda Items:

1. Welcome and Introductions
2. Review of Previous Meeting Minutes
3. Evaluation of Implemented Admission Criteria and Policies
4. Progress Report on Admission Events and Outreach Activities
5. Strategies for Enhancing the Admission Process
6. Any Other Business
7. Next Meeting Date and Adjournment

### Minutes of the Admission Committee Follow-up Meeting

Date: 15 February 2024

Time: 3:00 PM

Location: Boardroom

#### Attendees:

S.L No	Name	Designation	Position	Signature
1.	Dr. M. Kethan	Principal	Chairman	
2.	Mr. Shrinidhi V S	Assistant Professor	Member	
3.	Mr. Manjunath V	Assistant Professor	Member	V. Nuth
4.	Dr. Arun Kumar A	Assistant Professor	Member	Arun
5.	Dr. Manjushri Janardan Yadav	Assistant Professor	Member	Manjushri
6.	Mrs. Mangala V Reddy	Assistant Professor	Member	Mangala
7.	Dr. Uma Devi	Associate Professor	Member	Uma
8.	Ms. Hemangini Rai	Assistant Professor	Member	Hemangini

#### Agenda Item 1: Welcome and Introductions

1. The meeting was called to order at 3:00 PM by Dr. M. Kethan.
2. Attendees introduced themselves and their roles within the institution.



**Agenda Item 2: Review of Previous Meeting Minutes**

1. The minutes of the previous meeting (dated 15 July 2023) were reviewed.
2. Corrections and amendments were noted.
3. The minutes were approved as corrected.

**Agenda Item 3: Evaluation of Implemented Admission Criteria and Policies**

1. The committee evaluated the effectiveness of the recently implemented admission criteria and policies.
2. Feedback from applicants and faculty was discussed.
3. Necessary adjustments were noted for further improvement.

**Agenda Item 4: Progress Report on Admission Events and Outreach Activities**

1. The committee reviewed the progress of the ongoing admission events and outreach activities.
2. Successes were highlighted, and areas needing additional attention were identified.
3. Further steps were planned to enhance outreach efforts.

**Agenda Item 5: Strategies for Enhancing the Admission Process**

1. The committee discussed strategies to improve the admission process.
2. Ideas for new initiatives and improvements were shared and debated.
3. Action items were identified to ensure a more streamlined and efficient admission process.

**Agenda Item 6: Any Other Business**

1. Additional issues and concerns were raised by the members.
2. A discussion on enhancing the communication and support for prospective students was initiated.

**Agenda Item 7: Next Meeting Date and Adjournment**

1. The next meeting is scheduled for 22 August 2024.
2. The meeting was adjourned at 4:30 PM.

**Approved by:**

Dr. M. Kethan,  
Principal,  
IIBS (Airport Campus), Bengaluru